

**First 5 Plumas
Plumas County Children and Families Commission**

Wednesday, March 30, 2016
Health/Human Services Annex
Social Services Conference Room
270 Hospital Road
Quincy, CA 95971

MEETING MINUTES

Commission Meeting:

1. Roll Call:

Chairperson, Carol Burney called the meeting to order at 9:15 a.m.
Commissioners, staff, grantees, and consultants introduced themselves.

Commissioners Present: Carol Burney, Lori Simpson, Joanne Burgueno, Mimi Hall, and Elliott Smart

Commissioners Absent: Colleen Kroll

Staff Present: Ellen Vieira, Executive Director

Consultant Present: Lisa Watson, Evaluation Consultant

2. Approval of Meeting Minutes: January 27, 2016

Motion: Commissioner Simpson made a motion to approve the minutes of January 27, 2016 as presented. Commissioner Smart seconded the motion.

Motion carried unanimously.

3. Fiscal Items

3a. Budget Calendar FY 2016-2017

Discussion: Director Vieira explained that the annual budget calendar is the first step in the budget process. The calendar includes a timeline and who is responsible for the calendared budget activities.

Motion: Commissioner Burgueno made a motion to approve the Budget Calendar FY 16-17. Commissioner Simpson seconded the motion. **Motion carried unanimously.**

4 a. Public Hearing on the First 5 California Annual Report FY 14-15

Motion: Commissioner Smart made a motion to open the Public Hearing.

Motion carried unanimously

Motion: Commissioner Burgueno made a motion to accept the First 5 CA Annual Report FY 14-15. Commissioner Simpson seconded the motion. **Motion carried unanimously.**

b. Conflict of Interest Resolution No. 2016-2018

DISCUSSION: Director Vieira explained that every two years the County of Plumas requires each governmental entity to adopt a Conflict of Interest Resolution. She noted that this does not replace the Conflict of Interest Policy that the Commission approved in year 2007.

Motion: Commissioner Smart made a motion to approve the Conflict of Interest Resolution FY 2016-2018. Commissioner Simpson seconded the motion.

Motion carried unanimously.

5. Public Comment: None

6. Reports

6a. Executive Director's Report-The following items were reported on during the Director's Report.

1. Child Abuse Prevention Council

On February 9th Director Vieira called a meeting of the Cap Council's Grant Committee to establish a funding mechanism for the Council's Request for Proposals (RFP) and Mini Grant applications. The Committee decided to recommend to the full Council a three-year funding cycle for the RFP at \$20,000 per fiscal year. The Mini Grant applications are to be available each fiscal year with a limit of \$1,500 per application. The mini grant applications will be submitted to the full Council for approval. She revised both the RFP and the Mini Grant application and sent back to the Council's coordinator for submission to County Council.

The Children's Fair is scheduled for Saturday, May 14th and there are flyers available. The First 5 California's children's activity center called the First 5 Express is scheduled to attend the fair.

2. Local Child Care Planning Council (LPC)

The LPC continues to hold Parent Café's, for the Special Needs Parent Group through 20,000 Lives, which First 5 Plumas helps to sponsor. Brenda Lory is helping to plan for trainings through the Impact Initiative. I will be providing the Commission with a report on the Impact Initiative next month prior to Camille Maben's visit.

3. Juvenile Justice Commission

- . The latest minutes are in the board packets. Currently the Commission is planning visits to Lassen, Nevada, and Butte county juvenile facilities. Vieira continues to help the JJ Commission move forward by providing support for the agendas and minutes.

5. Mental Health Services Act (MHSA) Meeting on March 24th

The newly hired Mental Health Services Act (MHSA) coordinator, is Aimee Heaney. We had the first meeting of the MSHA grantees on March 24th. As I have reported, the mental health services through Plumas Rural Services continues to have a waiting list for families with children ages 0-5. As this project has progressed there is a need for case management as well as enough work for another therapist. There is a plan to present a funding request to the Mental Health Department prior to June 30th.

6. Planning for a Parent Conference in October 2016

Head Start has taken the lead for planning of a Parent Conference, which is scheduled for October 15, 2016 at Feather River College. First 5 Plumas is helping to plan and sponsor the event along with Head Start, the CAP Council, the Local Child Care Planning Council, and Plumas Rural Services.

7. Update on the Status of Current Tobacco Bills

A week after legislators passed them, a package of six anti-tobacco bills have not advanced to Governor Brown. The package of bills includes raising the tobacco-buying age to 21, another to regulate and tax e-cigarettes and to implement an annual BOE-Board of Equalization licensing fee. More than likely, the delay in getting these to the Governor is strategic since the tobacco industry lobbyists are threatening to launch a referendum campaign, which cannot happen if the bills are not signed.

8. State Commission and Association Updates

The next Association meeting is scheduled for Wednesday, April 27th and the State Commission meeting is scheduled for the next day, Thursday, April 28th.

b. Commissioner Reports

Commissioner Smart reported that March was National Social Worker month. The Board of Supervisors approved a Resolution in support of the local social workers. He noted that in December 2015, the Department of Social Services was involved with a high-profile case of three children, two of which died and the other has recuperated. A local deputy sheriff and social worker did a great job with the case and the child who survived wants to go to court and testify.

Commissioner Smart also reported that April is Child Abuse Prevention Month and there will be newspaper articles and a resolution from the Board of Supervisors

7. Program Development

- a. Mid-year Program Evaluation Report FY 14-15 presented by: Cathy Minicucci, Evaluation Contractor.

Cathy presented a Power Point presentation. The Power Point report is in the board packets.

Ms. Minicucci reported that the programs were able to meet many of its desired outcomes. Those outcomes are:

- 88% of families engaged in home visiting, defined as families who participated in 4 or more home visits.
- Access to health care improved for participating families: access to dental insurance, having a medical home, obtaining well child care and obtaining preventive dental care improved.
- Family literacy practices improved
- Child development and knowledge of parenting improved for 70% of Clients
- Concrete support improved or remained high for 70% of clients
- Social-emotional support improved or remained high for 55% of clients

Based on these outcomes, the following was recommended: 1. Continue program development on family literacy, 2. Enhance resources for Early Childhood Development Specialist due to high demand, 3. Enhance integration of Behavioral/Mental Health services with home visiting program, 4. Explore greater focus on the School Readiness with the 3-5 year olds.

The Midyear Evaluation Report FY 14-15 will be posted on the Commission's web site at www.first5plumas.com

Motion: Commissioner Rusky made a motion to approve the Midyear Evaluation Report FY 14-15. Commissioner Simpson seconded the motion. **Motion carried unanimously.**

8. Public Comment: None

9. Next Meeting Dates

DISCUSSION/ACTION

DISCUSSION:

Director Vieira noted that of late some Commissioners are having conflicts with the second Wednesday of the month meetings. After discussion, it was decided to move the last three meetings to the fourth Wednesday of the month. Ellen will send out an email to obtain feedback from the full Commission on these new dates and will post the new dates on the website by April 1st.

- ◆ April 8, 2015 (Quincy) ◆ May 13, 2015 (Quincy) ◆ June 10, 2015 (Quincy)

10. Adjournment

Chairperson Burney adjourned the meeting at 10:30 a.m.

Submitted by: Ellen Vieira, Executive Director