

First 5 Plumas
Plumas County Children and Families Commission
Wednesday, October 7, 2020
ZOOM MEETING

MEETING MINUTES

Commission Meeting:

I. Roll Call/Introductions: Rachelle Hines, Chairperson

Chairperson, Rachelle Hines called the meeting to order at 9:05 a.m. Commissioners and staff introduced themselves.

Commissioners Present: Rachelle Hines, Colleen Kroll, Pam Becwar, Kendrah Fredricksen, Neal Caiazzo, and Lori Simpson

Commissioners Absent: Andrew Woodruff

Staff Present: Ellen Vieira, Executive Director

Consultants Present: Lisa Watson (SEI) Evaluator

II. Approval of Meeting Minutes: September 2, 2020

Motion: Commissioner Fredricksen made a motion to approve the minutes of September 2, 2020 as presented. Commissioner Simpson seconded the motion.

Motion carried unanimously.

III. Public Hearing

- a. Action on the Draft PCCFC Audit FY 19-20 and Annual Report FY 19-20 to First 5 California:

Discussion: In the opinion of Audit Firm Smith and Newell, the Commission complied, in all material respects, with the compliance requirements that could have a direct and material effect on the California Children and Families Program for the year ended June 30, 2020. (S&N Audit 19-20)

Motion: Commissioner Fredricksen made a motion to Accept the Draft PCCFC Audit FY 19-20 and Approve the Annual Report FY 19-20 to First 5 California. Commissioner Caiazzo seconded the motion. **Motion carried unanimously.**

IV. Public Comment: Bob Battistoni from Plumas Rural Services reports that Child Care services will be transitioning from CDE to the Department of Social Services in 2021.

V. Reports

a. Director's Report

1. High Sierra Parent Conference-The planning committee will meet to plan a virtual conference in January 2021.
2. SLIP Insurance Renewal-The Commission liability insurance has been renewed for fiscal year 20-21.
3. IMPACT Update-The Impact initiative 2.0 is up and running. Liz Welch will be providing the implementation of Impact as well as the Quality Care California via a contract with Plumas Rural Services.
4. First 5 Statutory Requirements FY 19-20-The audit and the First 5 California annual reports are due on November 1st and were submitted on 10-28-20. A copy also has also been sent to the State Controller's Office. All of the other reports and budgets, including the evaluation report were also submitted to First 5 California on 10-28-20.
5. First 5 Association is working with First 5 California on the Small County Augmentation proposal that will be submitted to the First 5 California Commission in January 2021.

b. Commissioner Reports-None

VI. Program Development

- a. **Annual Program Evaluation Report FY 19-20 Presented by: Lisa Watson from Social Entrepreneurs Inc.**

Motion: Commissioner Fredricksen made a motion to Accept the Evaluation Report as presented FY 2019-20. Commissioner Kroll seconded the motion. **Motion carried unanimously.** The full report can be accessed on line at www.first5plumas.com presented by Lisa Watson.

VII. Public Comment: None

VIII. Next Meeting Dates

- ◆ January 6, 2021 (Zoom) ◆ February 2020-**No Meeting Scheduled**
- ◆ March 3, 2021 (Zoom) ◆ April 1, 2020 (Zoom)

IX. Adjournment: Chairperson Hines adjourned the meeting at 10:15 a.m.

Submitted by: Ellen Vieira, Executive Director