

First 5 Plumas
Plumas County Children and Families Commission
Wednesday, October 3, 2018
Social Services Conference Room
270 Hospital Road-2nd Floor
Quincy, CA 95971

MEETING MINUTES

Commission Meeting:

I. Roll Call/Introductions: Rachelle Hines, Chairperson

Chairperson, Rachelle Hines called the meeting to order at 9:00 a.m.
Commissioners and staff introduced themselves.

Commissioners Present: Colleen Kroll, Rachelle Hines, Lori Simpson, Joanne Burgueno, Andrew Woodruff and Kendrah Fredricksen

Commissioners Absent: None

Staff Present: Ellen Vieira, Executive Director

Consultants Present: Lisa Watson (SEI) Evaluator

II. Approval of Meeting Minutes: September 5, 2018

Motion: Commissioner Fredricksen made a motion to approve the minutes of September 5, 2018 as presented. Commissioner Simpson seconded the motion.
Motion carried unanimously.

III. Fiscal Items:

a. Public Hearing and Action on the Draft PCCFC Audit FY 2017-2018 and the Annual Report to First 5 California FY 2017-18

Motion: Commissioner Hines made a motion to open the Public Hearing for item III a.
Motion carried unanimously.

Discussion: In the opinion of Audit Firm Smith and Newell, the Commission complied, in all material respects, with the compliance requirements that could have a direct and material effect on the California Children and Families Program for the year ended June 30, 2018.

Motion: Commissioner Fredricksen made a motion to accept the Draft Audit FY Ending on June 30, 2017 and the First 5 California Annual Report FY 17-18.

Commissioner Simpson seconded the motion. **Motion carried unanimously.**

Motion: Commissioner Hines made a motion to close the Public Hearing.
Motion approved unanimously.

- b. Commission will take action to approve PCCFC18-19SEI-\$30,000 FY 18-19 contract for services to Social Entrepreneurs, Inc. Twenty thousand is allocated for evaluation and \$10,000 is allocated for systems development.

Motion: Commissioner Simpson made a motion to approve contract PCCFC18-19SEI in the amount of \$30,000 for one year. Commissioner Fredricksen seconded motion. **Motion carried unanimously.**

- c. Commission will take action on the contract PCCFC18-19 in the amount of \$110,000 to Plumas Rural Services (PRS) for the implementation of the Impact Initiative FY 18-19.

Motion: Commissioner Fredricksen made a motion to approve contract PCCFC18-19PRS in the amount of \$110,000 for one year. Commissioner Simpson seconded the motion. **Motion carried unanimously.**

IV. Public Comment:

V. Reports

a. Director's Report

1. Strategic Planning Update on Process: Director Vieira reports that she will provide the Commission with a plan for the strategic planning process, timeline and budget. Ellen is planning on conducting the data collection herself and will possibly contract with a facilitator to review the goals of the Commission.

2. Community Café for Head Start: On September 26th Ellen attended a Community Café as Head Start begins their process of their next three-year plan. They are planning on submitting an Early Head Start application.

3. Juvenile Justice Commission Update: Director Vieira reported that she presented a report to the Board of Supervisors on the Juvenile Justice Commission's visits to Juvenile Hall facilities on Butte, Nevada, and Lassen counties. Ellen distributed copies of the report. She noted that there are Juvenile Justice meeting minutes in the board packets.

4. Small County Regional Meeting: Director Vieira is attending a NE Small County Regional Meeting in Grass Valley on October 10th. She reported that she is going to nominate one of the newer executive directors in the region to take on the regional lead role. Ellen has served a two-year term.

5. State Advocacy: Director Vieira noted the letter from First 5 CA, First 5 LA, and the First 5 Association in the board packets. This issue of the Trump administration's

proposed “public charge” rule would allow immigration officials to deny a green card to an immigrant if the individual is receiving public benefits that are intended to help individuals and families meet basic living requirements. There are over 10 million immigrants in our state and it has been reported that parents are starting to pull their children out of preschool and school as well as refusing health care, etc.

- 6. MAA Revenues: MAA was reported on during the audit report.
- 7. First 5 Association and First 5 CA Updates: The Association meetings in December will be in Southern California so she will not be attending this meeting.

b. Commissioner Reports

Commissioner Woodruff reported that the Health Department received a Health Resources and Services Administration (HRSA) planning grant in the amount of \$200,000 for substance abuse disorder services.

He also reported that the Health Department is in the process of hiring a Health Education Division Chief. They are also ready to do their community health assessment, which will include community forums and focus groups, etc.

VII. Program Development

- a. **Annual Program Evaluation Report FY 17-18 Presented by: Lisa Watson from Social Entrepreneurs Inc.**

Motion: Commissioner Fredricksen made a motion to Accept the Evaluation Report as presented FY 2017-18. Commissioner Woodruff seconded the motion. **Motion carried unanimously.** The full report can be accessed on line at www.first5plumas.com

VIII. Public Comment: Brenda Lory, Child Care Planning Coordinator reported that she attended a statewide LPC coordinators meeting. There were discussions on inclusion, coordination and planning.

IX. Next Meeting Dates

- ◆ January 2, 2019 (Quincy) ◆ February 2018-**No Meeting Scheduled**
- ◆ March 6, 2019 (Quincy) ◆ April 3, 2019 (Quincy)

X. Adjournment: Chairperson Hines adjourned the meeting at 11:00 a.m.

Submitted by: Ellen Vieira, Executive Director