

First 5 Plumas
Plumas County Children and Families Commission
Wednesday, October 26, 2016
Social Services Conference Room
270 Hospital Road-2nd Floor
Quincy, CA 95971

MEETNG MINUTES

Commission Meeting:

I. Roll Call/Introductions: Carol Burney, Chairperson

Chairperson, Carol Burney called the meeting to order at 9:05 a.m. Commissioners and staff introduced themselves.

Commissioners Present: Lori Simpson, Colleen Kroll, Carol Burney, Joanne Burgueno, Elliott Smart, Mimi Hall and Rachelle Hines

Commissioners Absent: None

Staff Present: Ellen Vieira, Executive Director

Consultants Present: Lisa Watson (SEI) Evaluator

II. Approval of Meeting Minutes: September 28, 2016

Motion: Commissioner Hines made a motion to approve the minutes of September, 26, 2016 as presented. Commissioner Kroll seconded the motion. **Motion carried unanimously.**

III. Fiscal Items:

- a. FY 2016-2017 Budget Expenditure Report: Ellen reports that the total approved budget amount is \$426,656. Total revenues received so far this fiscal year are \$54,107. She reported that most of the initial contract expenditures are in the process but will not show up in this report. The next budget report will be provided to the Commission in January 2017.

Motion: Commissioner Smart made a motion to accept the FY 16-17 Budget Report. Commissioner Hall seconded the motion. **Motion carried unanimously.**

- b. **Public Hearing and Action on the Draft PCCFC Audit FY 2015-2016 and the Annual Report to First 5 California FY 2015-16**

Commissioner Smart made a motion to open the Public Hearing for item III b.

Discussion: In the opinion of Audit Firm Smith and Newell, the Commission complied, in all material respects, with the compliance requirements that could have a direct and material effect on the California Children and Families Program for the year ended June 30, 2016.

Motion: Commissioner Smart made a motion to accept the Draft Audit FY Ending on June 30, 2016. Commissioner Hall seconded the motion. **Motion carried unanimously.**

Motion: Commissioner Smart made a motion to accept the First 5 California Annual Report FY 2015-2016. Commissioner Kroll seconded the motion. **Motion carried unanimously.**

Commissioner Smart made a motion of close the Public Hearing. Motion approved unanimously.

- c. Commission will take action to approve PCCFC16-17SEI-\$31,000 FY 16-17 contract for evaluation services to Social Entrepreneurs, Inc. \$25,000 of this contract are Prop 10 funds and \$6,000 are Mental Health Services Act funding.

IV. Public Comment:

Laura Blesse, SELPA Director: The Special Needs Infant position is currently being filled by subs. There is one applicant so far and the position will remain open until filled.

Bob Brunson: Behavioral Health Director: Director Brunson introduced himself to the Commission and members of the public. He stated that he has worked with First 5 in other counties and is familiar with the statewide services.

He passed out copies of The Children's Project5-How to Raise Emotionally Healthy Children to the group. He has trained with Dr. Bruce Perry and would like to provide the training in Plumas County.

Commissioner Smart commented that he appreciates the tone at the Mental Health Department.

V. Reports

a. Executive Director Report

9. First 5 Association and First 5 CA Updates

b. Commissioner Reports

VII. Program Development

- a. Commission will take action to approve the submission of the Impact Grant to First 5 CA and accept the grant funding.

MOTION: Commissioner Simpson made a motion to approve the submission of the Impact grant to First 5 CA and accept the grant funding. Commissioner Hall seconded the motion. **Motion carried unanimously.**

Annual Program Evaluation Report FY 15-16 Presented by: Lisa Watson from Social Entrepreneurs Inc.

Comments: Commissioner Smart that the report reflects what the Commission wanted, which were outcomes.

Lisa made the following recommendations: 1) More program development is needed in promoting family literacy and knowledge of child development and parenting, 2) The programs should continue to joint case management, 3) The inclusion of more families in the evaluation will add to the robustness of the evaluation, and 4) Continue effort to integrate the Behavioral Health Specialist into the work with families receiving home visitation services,

Motion: Commissioner Smart made a motion to Accept the Evaluation Report as presented FY 2015-16. Commissioner Burgueno seconded the motion. **Motion carried unanimously.** The full report can be accessed on line at www.first5plumas.com

VIII. Public Comment: None

IX. Next Meeting Dates

- ◆ January 27, 2017 (Quincy) ◆ February 2017-**No Meeting Scheduled**
- ◆ March 30, 2017 (Quincy) ◆ April 27, 2017 (Quincy)

X. Adjournment: Chairperson Burney adjourned the meeting at 11:00 a.m.

Submitted by: Ellen Vieira, Executive Director