

First 5 Plumas County Children and Families Commission

Wednesday, January 8, 2020
Health/Human Services Annex
Social Services Conference Room
270 Hospital Road
Quincy, CA 95971

MEETING MINUTES

I. Roll Call:

Vice Chairperson, Colleen Kroll called the meeting to order at 9:05 a.m. Commissioners and staff introduced themselves.

Commissioners Present: Neal Caiazzo, Pam Becwar, Kendrah Fredricksen, Colleen Kroll and Lori Simpson

Commissioners Absent: Andrew Woodruff and Rachelle Hines

Staff Present: Ellen Vieira, Executive Director

II. Approval of October 2, 2019 Minutes-ACTION

Motion: Commissioner Caiazzo made a motion to approve the minutes of October 2, 2019 as presented. Commissioner Becwar seconded the motion.

Motion carried unanimously.

III. Fiscal Items

a. Budget Report FY 19-20-Commission will take action to accept the report.

Motion: Commissioner Fredricksen made a motion to accept the Budget Report FY 19-20. Commissioner Simpson seconded the motion. **Motion carried unanimously.**

Ellen reported that Plumas Unified School District has purchased the Lite-Gate that the Commission approved. Commissioner Fredricksen suggested an article about the purchase should be put in the newspaper.

b. Commission will take action to approve an Employment Contract for Jaye Bruce in the amount of \$34,000.

Motion: Commissioner Simpson made a motion to approve the employment contract for Jaye Bruce in the amount of \$34,000. Ellen stated that she

submitted the employee contract to County Counsel early November and haven't received it back with Counsel's signature. She did call County Counsel's office and the contract has been Approved to Form. Commissioner Fredricksen seconded the motion. **Motion carried unanimously.**

DISCUSSION: Commissioner Simpson asked how much time Jaye would be spending on Help Me Grow activities versus home visiting. Ellen stated that the time dedicated to each would be tracked. As stakeholder meetings are planned, there may be more hours dedicated to HMG in one week versus home visiting. Commissioner Simpson also asked if the contract employee amount is comparable to the contract amount. Ellen stated that the while she doesn't have the exact payroll amounts, the \$15,000 is enough to cover the employer costs.

IV. Public Comment: None

V. Reports

- a. Director's Report-Director Ellen Vieira reported on the following:
 1. Update on CAP Council: Due to member feedback, the CAP meetings are now scheduled for the last Wednesday of each month. The next meeting is scheduled for Wednesday, January 29th at 10 am in the Social Services Conference Room.
 2. Update on LPC: The minutes of the LPC recent meetings are in the board packets. Ellen will be conducting parent focus groups in all four communities with the LPC coordinator.
 3. Prop 56 Oral Health Planning and Coalition with PCPHA: Ellen attended an education event on December 9th featuring Dr. Jean Creasey. The session featured Connecting the Mouth Back to the Body. The next meeting of the coalition is scheduled for Thursday, January 23rd from 11:30 am-1:00 pm.
 4. High Sierra Parent Conference: Ellen passed out the flyer for this event that is scheduled for Saturday, March 7th from 8:30 am -3:00 pm in the Mineral Building.
 5. IMPACT Report/Update: The current IMPACT initiative ends on June 30, 2020. First 5 California is currently developing a Request for Applications (RFA), which should be released by spring. First 5 California has provided the allocations for each of the counties. Plumas will receive \$235,537 over a 3-year period pending a successful application.
 6. Mental Health Training: First 5 Plumas is sponsoring a mental health training on April 2nd from 8:30 am – 3:30 pm in the Mineral Building. Heather Caiazzo, LMFT and Julie Hatzell, Trauma Specialist/Trainer will be presenting. The

focus of the training is on Trauma Informed Care.

7. First 5 California's \$24 million investment in Home Visiting Coordination: In October 2019, First 5 California (F5CA) approved \$24 million to help counties coordinate home visiting activities across implementing agencies to reach more families with the services they need. (Camille Maben quote). F5CA is developing a Request for Applications (RFA) with the goal of releasing the RFA in the Spring of 2020.

b. Commissioner Report(s):

Commissioner Fredricksen reported that she has resigned from her position with the CASA program. She is planning on becoming a foster parent and spending more time on her duties as a pastor.

Commissioner Caiazza reported that his department is partnering with the District Attorney's office on school-age truancy program.

Commissioner Simpson reported that she attended the statewide Supervisor's Conference in San Francisco in December. She added that Adverse Childhood Experiences (ACES) and the issues with Pacific Gas and Electricity (PGE) were the two central topics.

VI. Program Development

a. Strategic Planning with Lisa Watson from SEI

Lisa presented the updated report card of indicators related to children and families in Plumas County as part of the strategic planning process. The report provides insight into the state of children and families in Plumas County.

The strategic plan template was also presented along with the Commissioner and grantee survey results. The issues most impacting children were identified and compared to the legacy investments. After a lengthy discussion, the general consensus is to maintain the Commission's home visiting strategy.

Ellen will send the Commissioners an updated strategic plan template via email. Ellen reminded the Commissioners not to discuss the plan as a group on line. The plan will be available to the public and adopted by the Commission on March 4, 2020.

VII. Public Comment-None

VIII. Next Meeting Dates-There was no changes to the meetings scheduled.

March 4, 2020 (Quincy) ♦ April 1, 2020 (Quincy) ♦ May 6, 2020

IX. Adjournment

Vice Chairperson adjourned the meeting at 11:00 am.

Minutes Submitted by: Ellen Vieira, Executive Director