

First 5 Plumas County Children and Families Commission

Wednesday, January 3, 2018
Health/Human Services Annex
Social Services Conference Room
270 Hospital Road
Quincy, CA 95971

MEETNG MINUTES

I. Roll Call:

Chairperson, Carol Burney called the meeting to order at 9:02 a.m.
Commissioners and staff introduced themselves.

Commissioners Present: Carol Burney, Rachelle Hines, Elliott Smart,
Colleen Kroll, Joanne Burgueno, and Lori Simpson

Commissioners Absent: Kendrah Fredricksen

Staff Present: Ellen Vieira, Executive Director

II. Approval of October 4, 2017-ACTION

Motion: Commissioner Smart made a motion to approve the minutes of
October 4, 2017 as presented. Commissioner Hines seconded the motion.

Motion carried unanimously.

III. Fiscal Items

- a. Commission will take action on a budget transfer in the amount of
\$228,896.44

Discussion: The budge transfer will cover 17-18 contracts through October
2018.

Motion: Commissioner Kroll made a motion to approve a Budget Transfer in the
amount of \$228,896.44. Commissioner Smart seconded the motion.

Motion carried unanimously.

- b. Commission will take action to augment the FY 17-18 Budget in the amount of
\$225,896.44.

Motion: Commissioner Burgueno made a motion to approve a budget
augmentation FY 17-18 in the amount of \$225,896.44. Commissioner Hines

seconded the motion.

Motion carried unanimously.

c. Commission will take action to approve a mini-grant process in the amount of \$100,000 to be distributed proportionally in all four Plumas County communities for licensed center-based programs family-based, and family, friend and neighbor child care providers (FFN)

Motion: Commissioner Hines made a motion to approve the mini-grant process in the amount of \$100,000. Commissioner Burgueno seconded the motion.

Motion carried unanimously.

IV. Public Comment: None

V. Reports

a. Director's Report-Director Ellen Vieira reported on the following:

1. High Sierra Parent Conference-The second annual parent conference is Scheduled for Saturday, October 7th from 8:30am-3:00pm at Feather River College. The Commission purchased books for this event.
2. SLIP Insurance Renewal-The Commission's Errors and Omissions insurance has been renewed through September 2018.
3. Regional Small County Summit-Director Vieira attended the First 5 Association's Small County Summit in South Lake Tahoe last week. Most of the small counties attended. The main thrust of the summit was working on the Association's First 5 Network Project. Lindsay Bellows of Open Impact facilitated the summit.
4. IMPACT Update-Director Vieira attended an Impact meeting in Redding last week. After the second year of implementation, the Impact Consortium group will have a planning meeting on Thursday, October 5th.
5. First 5 Association Regional Representative Update-The Association is starting the process of electing officers for the 2018-2019 fiscal year. If the region would like, I will go ahead and volunteer another year as the Regional Representative.
6. First 5 Association Summit in November-Director Vieira will attend the Associations Summit in Pacific Grove, CA on November 13th-15th. This conference will focus on developing local networks, policy priorities, effective communication and sustainability for First 5 commissions.

b. Commissioner Report(s):

Commissioner Hines reported on the High Sierra Parent Conference at Feather River College in October 2017. The event was well-attended with about 20 adults in attendance. The Commission purchased books for the event.

Commissioner Simpson reported that she attended the CSAC Conference.

VI. Program Development

a. Director will update the Commission on the Impact Initiative.

Ellen reported that she met with the Impact Consortium several times to make revisions to the program and the budget. The changes reflect the day-to-day implementation that Plumas Rural Services is providing through a service agreement contract. Liz Welch, Early Childhood Development Specialist is now working full-time on the initiative.

b. Director will update the Commission on the Association's Network activities.

Ellen reported that the Association launched its Network Strategy (see document in packet) in November 2017. The effort is to refocus First 5 on building strong systems of care that address the needs of California's youngest children. To that end, the Network strategy will change many areas of commission practice from strategic planning, policy engagement and data integration. More information will be provided to the Commission in March.

c. Director will update the Commission on the Strategic Plan and any changes that may be needed for emerging local child care issues that impact local children 0-5.

Ellen reported that the Commission will be provided a draft of the changes along with current child care data.

VII. Public Comment-None

VIII. Next Meeting Dates-There was no changes to the meetings scheduled.

◆ April 4, 2018 (Quincy) ◆ May 7, 2018 (Quincy) ◆ June 6, 2018 (Quincy)

IX. Adjournment

Chairperson Burney adjourned the meeting at 11:00 am.

Minutes Submitted by: Ellen Vieira, Executive Director