

**First 5 Plumas
Plumas County Children and Families Commission**

Wednesday, January 14, 2009
Health/Human Services Annex
Social Services Conference Room
270 Hospital Road
Quincy, CA 95971

MEETNG MINUTES

Commission Meeting:

I. Roll Call:

Chairperson, Carol Burney called the meeting to order at 9:00 a.m.
Commissioners and staff introduced themselves.

Commissioners Present: Elliott Smart, Jaye Bruce, Carol Burney, Merle Rusky, and Kathy Wickman

Commissioners Absent: Mimi Hall, BOS newly appointed January 13, 2009-
Lori Simpson

Staff Present: Ellen Vieira, Executive Director

II. Approval of Meeting Minutes: October 8, 2008

Motion: Commissioner Smart made a motion to approve the minutes of
October 8, 2008 as presented. Commissioner Wickman seconded the motion.

Motion carried unanimously.

III. Fiscal Items

a. Quarterly Budget Report

Discussion: Director Vieira presented a year-to-date expense for each of the
Commission's three budgets; 1) Local Programs, 2) School Readiness, 3)
CARES, and Professional Service Contract FY 08-09. The total amount of the
First 5 Plumas budget FY 08-09 is \$440,963. School Readiness expended \$46,
780, CARES expended \$10,770, and Local Programs expended \$84,219.34; for
a total of, \$217,143.66 (see budget and revenue sheets in minute book).

Motion: Commissioner Bruce made a motion to accept the Quarterly Budget and Revenue Reports FY 07-08. Commissioner Smart seconded the motion.

Motion carried unanimously

b. Commission will consider a \$7,389.00 augmentation to the FY 08-09 budget.

Discussion: There was no discussion as the Commission approved Item III c.

Motion: Commissioner Smart made a motion to approve the \$7,389.00 augmentation to the First 5 Plumas budget FY 08-09. Commissioner Bruce seconded the motion. **Motion carried unanimously.**

c. Commission will consider a proposal in the amount of 7,389.00 to fund health care coverage for children ages 0-5 who are new enrollees to the Healthy Families Program.

Discussion: Director Vieira asked Chairperson Burney if the Commission would prefer to consider item III. c before item III. b. She noted that if the Commission does not approve item III. c, there would be no reason to augment the current budget. Commission Burney agreed.

Director Vieira reviewed the board letter and other back-up materials for the Commission. She noted that on December 9, 2009, the Managed Risk Medical Insurance Board (MRMIB) and California Department of Health and Human Services Agency met with First 5 California to request that First 5 fund new enrollments of children ages 0-5 beginning December 19th at a cost of \$16.5 million. First 5 California approved this request and is asking county commissions to fund 80% of the cost. Plumas County's share of cost is \$7,389.00.

Commissioner Smart asked if this action could be seen as supplantation. He also asked if there could be a way that First 5 California could contractually hold the counties harmless. Director Vieira stated that some county commissions have asked First 5 California, as lead agency on the project to find a way to indemnify the counties. She noted that the Commission's Supplantation Policy, states that funds may only be used to supplement existing levels of service. Under MRMIB's proposal only children new to the HFP will be funded by First 5 commissions. The funds would be additional to the amounts already appropriated for HFP this fiscal year. Thus, revenues would be used only to supplement existing levels of services which existed at the time of the expenditure. Director Vieira stated that the other consideration is what is in the best interest of children. Commissioner Smart stated that it is in the best interest of children and the Commission should do this.

Motion: Commissioner Smart made a motion to approve a one-time contribution by First 5 Plumas not to exceed \$7,389 to First 5 California as a contribution to the Healthy Families Program so that children ages 0-5 will not be placed on a HFP waiting list. Commissioner Rusky seconded the motion. **Motion carried unanimously.**

d. Commission will take action to accept the First 5 Plumas Audit Response FY 07-08.

Discussion: Director Vieira noted the audit response in the board packets. She reminded the Commission that in accordance with the expanded audit, all county commissions must send their audit to the State Controller's Office. She stated when she spoke to their office she was asked if the audit response was included in the audit presentation to the Commission. Although there are no issues with the First 5 Plumas audit, Director Vieira wanted to make sure that the Commission and the public was aware of the exact corrective actions submitted to the State. The audit response is filed in the minute book.

Motion: Commissioner Rusky made a motion to accept the First 5 Plumas Audit Response FY 07-08. Commissioner Wickman seconded the motion. **Motion carried unanimously.**

IV. Public Comment

Dorette English of the Plumas County Public Health Agency reported on the Oral Health Treatment Fund. She stated that all of the treatment money had been expended. She noted that in the case of one child, the cost of restoration was \$21,000. She also reported that Head Start applied for a state grant for treatment, but was not funded.

V. Report's

a. Executive Director's Report
Director Vieira reported on the following:

1. Kindergarten Roundup (KRU)-Director Vieira reported that she met with ECE contractor Jeanne Brovelli to discuss KRU and the school readiness coordination activities. The contract, scope of work, and budget have been signed and approved. There is a planning meeting scheduled with all of the KRU partners on Tuesday, January 20th.

2. Plumas Unified School District's vendorization by Far Northern Regional Center-Director Vieira reported she is working with staff and PUSD's SELPA director to plan for the transition of the Early Intervention Program to the PUSD vendorized infant program. She has an appointment with Plumas

Unified School District SELPA Director on January 22nd. The director's 08-09 goal is to reduce the PUSD Early Intervention contract by 50% FY 09-10.

3. Evaluation Meetings with Grantees-Director Vieira reported that during the month of November, she and First 5 Plumas contracted evaluator, Minicucci Associates met all of the grantees to develop program specific logic models (copies in the board packets.) The logic models will be used to report on program specific outcomes FY 08-09.
 4. Regional Evaluation Contract-Director Vieira reported that she met with the Northeast Region evaluation contractor, Philliber Associates on December 10th. Philliber is currently reviewing all aspects of First 5 Plumas evaluation activities and will provide feedback.
 5. CAP Council/LPC Meetings-Director Vieira reported that she attends monthly Child Abuse Prevention and Local Planning Council meetings.
 6. First 5 Association's Oral Health Network Learning Exchange-On Monday, January 26th, Director Vieira will attend a statewide oral health learning exchange at the California Dental Association offices in Sacramento. The purpose of the learning exchange is to identify what county commissions are doing, promising strategies to fill service/access gaps, and how First 5 oral health work should/can be highlighted for advocacy purposes.
 7. Association Meeting in Sacramento-Director Vieira will attend an Association meeting on Tuesday, January 27th
 8. First 5 California's Legacy Workgroup/NE Region Nominees-Director Vieira reported that the First 5 Northeast Region nominated Sheila Kruse, Executive Director of Tuolumne County and Lindsay Dunckel, Executive Director of Nevada County to apply to First 5 California's Legacy Workgroup. Vieira also noted the slate of Association Officers FY 2009 in the board packets. pointed out that Karen Pekarcik from Calaveras County will serve as the Northeast Regional Representative FY 2009.
 9. Protecting Prop 10 revenues-a statewide effort-Director Vieira distributed a list of Activities Planned by the Association to protect Prop 10 revenues
 10. New Born House Calls Press Release-Director Vieira reported that PCPHA staff provided a history and update of the program and Rogers and Associates drafted a final press release. Rogers also drafted a press release that will be submitted immediately following the MRMIB vote, if approved by the Commission.
- b. State Budget Discussion/Report-Director Vieira noted the state budget information in the board packets. She reported that the Governor's proposed

budget plans to eliminate the State Commission and divert 50% of the cigarette tax revenue from county commissions. Commissioner Smart asked if the proposal would have to go to the voters. Director Vieira stated that it would. Director Vieira plans to attend an Association meeting next week and will report back to the Commission when she returns. Commissioner Smart stated that he was leaving for Sacramento that afternoon and would also report on the results of his meetings.

VI. Program Development

- a. Discussion/Action to consider a new membership for recommendation to the Board of Supervisors. Director Vieira reported that the Board of Supervisors approved BOS member, Lori Simpson to the Commission to replace Bill Powers on January 13th.

Motion: Commissioner Smart made a motion to accept and welcome the BOS appointment of Supervisor Lori Simpson to the Commission. Commissioner Rusky seconded the motion. **Motion carried unanimously.**

- b. Healthy Touch Program Update-Jaye Bruce reported that Infant Massage classes were still taking place. She also reported an increase in the number of home visits, mainly due to the increase of special needs infants. She completed 125 home visits this fiscal year; of those 102 were special needs babies.

She also reported that she has been attending trainings. She was seeing an increase in premature births as well as autistic tendencies. Healthy Touch Programs is receiving referrals from Plumas District Hospital, WIC, New Born House Calls, and Birth Partners to provide breast feeding support. Referrals also include working with mothers on attachment issues.

Commissioner Smart noted the increase in autism and asked what the cause was. Commissioners Burney and Bruce state they thought it was caused by environmental factors.

VII. Public Comment

Joyce Scroggs, the coordinator of the Local Child Care Planning Council reported that the LPC meetings are now held every 4th Mondays of each month at 3:00 p.m.

Commissioner Smart commented about the concern to local child care providers and the possibility of providing loans. He asked Director Vieira to place this item on the March 11th agenda.

VIII. Next Meeting Dates

- ◆ February 09-No Meeting Scheduled ◆ March 11, 2009 ◆ April 8, 2009 (Greenville)

IX. Adjournment

Motion: Commissioner Rusky made a motion to adjourn the meeting. Commissioner Smart seconded the motion. Commissioner Burney adjourned the meeting at 10: 50 am.

Submitted by: Ellen Vieira, Executive Director