



FIRST 5 IMPACT

(IMPROVE AND MAXIMIZE PROGRAMS SO ALL CHILDREN THRIVE)

Grant Funded Early Learning Specialist

- Objectives:**
1. Engage participants in continuous quality improvement activities;
 2. Provide oversight and implementation of the Impact Initiative; and
 3. Provide assistance to the Consortium with the development and implementation of the evaluation of the Impact Initiative.

- Qualifications:**
1. Self-starter
 2. Ability to work effectively with diverse populations
 3. Excellent written and oral communication skills
 4. Excellent organizational skills
 5. A combination of education and experience in early childhood education for a total of five years;
 6. Knowledge of the CA-QRIS Rating Matrix;
 7. Knowledge of CLASS Assessment;
 8. Knowledge of Continuous Quality Improvement Pathways that includes Effective Teacher-Child Interactions and Family Engagement and;
 9. Previous experience implementing, monitoring and record keeping for grant funding compliance

- Educational Requirements:**
1. A minimum of 24 units of ECE/CD
 2. 21 hours of professional development per year
 3. Bachelor degree in Early Childhood Education/Child Development or a closely related field is preferred

Compensation: Not to exceed sixty-thousand dollars (\$60,000) annually based on education and experience. Successful applicant will be required to enter into a Service Agreement Contract with the First 5 Plumas County Children and Families Commission. The term of the IMPACT grant ends June 30, 2020.

SCOPE OF WORK

1. Implementation of Strengthening Families self-assessment and QI self-assessment;
2. Assist with the development of a program's Site Improvement Plan (SIP);
3. Provide sites with technical support with SIP and QI activities;
4. Engage and provide technical assistance to increase the quality of sites that serve special needs populations and infants such as the Special Day Preschool;
5. Engage and provide technical assistance to Family Friends and Neighbors (FFN) providers;
6. Engage and provide technical assistance to Head Start and Early Head Start sites;
7. Engage and provide technical assistance to alternate sites such as First 5 home visiting providers and tribal services programs;
8. Schedule and attend local, state and regional trainings and meetings;
9. Support and provide technical assistance to the Consortium membership to develop parent education and parents supports with an emphasis on special populations and increasing the demand for quality care of infants;
10. Mentor sites on their SIP and work with sites to prepare for CLASS observations;
11. Partner with Plumas Unified School District to develop strong kindergarten transition activities and kindergarten assessments to improve school readiness;
12. Engage the early learning sites across the full spectrum of setting types to achieve system-wide success of the Impact Initiative;
13. Attend all Local Child Care Planning (LPC) and Consortium meetings and other meetings as needed or assigned;
14. Take the lead in recruiting alternates sites to include library programs, infant toddler service providers, special needs home visitation programs and the tribal resource center in Greenville;
15. Support the participants for program application, enrollment, a self-assessment and their system improvement plan (SIP);
16. Provide recommendations to the First 5 Plumas executive director for program stipends and other financial training supports;
17. Take the lead with First 5 California to schedule and leverage local and Regional trainings with Teachstone CLASS observation and mentoring;
18. Work closely with Feather River College-Child Development Department to support mentoring and the implementation of paid coaching hours;
19. Assist the Consortium to develop a menu of training opportunities to align with Family Engagement, Teacher/Child Interactions, Challenging Behaviors, inclusion education and school readiness;
20. Work with the Consortium and the First 5 Plumas executive director to develop a system to collect data and a process for monitoring site participants to monitor whether sites are progressing on the rating matrix;
21. Develop a plan for outreach, communication and disseminating information to parents and the public about program quality;
22. Incorporate and connect to the First 5 California's Talk, Read, and Sing Campaign; and
23. Write and submit reports as required by First 5 Plumas and First 5 California